

**Position Title:** Member Protection Officer (MPO)  
**Location:** Southside Eagles Football Club, Brisbane, Queensland  
**Reporting to:** Club President and Management Committee  
**Volunteer Position**

**Position Purpose:**  
The Member Protection Officer (MPO) plays a vital role in promoting a safe, fair, and inclusive environment within the Southside Eagles Football Club. The MPO is the first point of contact for any concerns related to harassment, abuse, or other breaches of the club's Code of Conduct, ensuring that all members feel safe and supported.

**Key Responsibilities:**

* Act as the initial point of contact for any member protection concerns or complaints.
* Ensure the club complies with Football Queensland's Member Protection Policy.
* Maintain confidentiality and impartiality in handling issues.
* Support individuals in understanding their rights and the options available.
* Refer serious incidents to appropriate external bodies (e.g., Police, Football Queensland).
* Promote awareness and education around child safety and respectful behaviour.
* Keep accurate and confidential records of complaints and actions taken.
* Attend training and meetings as required by Football Queensland or the club.

**Skills and Experience Required:**

* Good communication and interpersonal skills.
* Ability to handle sensitive matters with discretion.
* Strong understanding of child safety and member protection principles.
* Willingness to complete Member Protection Information Officer (MPIO) training.
* Knowledge of relevant legislation (e.g., Child Protection Act 1999 Qld, Working with Children Check requirements).

**Time Commitment:**

* Approximately 1 hour per week, with flexibility depending on incidents or club activities.
* Attendance at monthly general committee meetings (1st Tuesday of the month 6:30pm to 8:00pm)

**Mandatory Requirements:**

* Completion of MPIO training (or willingness to complete within the first month).
* Valid Blue Card (Working with Children Check in Queensland).
* Agreement to abide by the Southside Eagles FC Code of Conduct and policies.

**Benefits of the Role:**

* Contribute to the well-being and safety of all members.
* Gain experience in dispute resolution and sports governance.
* Be an integral part of fostering a positive club culture.

**Support and Resources:**

* Ongoing support from the Management Committee.
* Access to training provided by Football Queensland and Play by the Rules.

**Application Process:**  
Interested candidates should submit a brief expression of interest to the Club Secretary, outlining their relevant experience and motivation for the role.